



## Magdalene Preschool

### Partnership with parents and carers

Magdalene preschool recognises that parents/carers play the fundamental role in a child's development. We therefore encourage and facilitate involvement of parents/carers in every aspect

We as the staff team are committed to working in partnership with parent/carers to provide high quality, safe and stimulating learning experiences for the children and ensure that parents/carers have the opportunity to participate as partners in the care and education of their children.

We aim to achieve this by:

- Ensuring that parents/carers are made to feel welcome and valued at all times.
- Ensuring that parents/carers are welcome to visit at any time.
- Ensuring that staff consult with parents/carers when planning and implementing policies.
- Ensuring all families are invited to participate on the management committee
- Offering parents/carers opportunities to contribute to and participate in children's learning journey, planning, festivals and all events.
- Creating opportunities that will encourage parents/carers to work with their children alongside staff – this also involves sensitive observational assessment – based on the EYFS principles.
- Ensuring that parents/carers have the opportunity to review their child's progress on a regular basis with the key person and have access to their child's records unless it is subject to investigation by the police or other statutory agencies.
- Providing parents with regular information about activities undertaken by the children, for example, through wall displays and other examples of work.

- Ensuring that parents/carers are informed of the setting's policies, procedures, guidelines and expectations.
- Ensuring that there are regular opportunities for parents/carers to meet with staff and discuss their child's progress and any problems that they might be encountering.
- Ensuring that any complaints from parents/carers are dealt with swiftly and effectively
- Encouraging parents/carers to undertake supportive roles in the setting, such as volunteering or participating in activities, visits or outings.
- Encouraging parents/carers to help in the running of the setting, including becoming involved in its management committee where appropriate.
- Providing parents/carers with formal and, if necessary, confidential means to comment on the work of the setting. This will include an annual survey and exit questionnaire
- Keeping parents/carers up to date with any changes in the operation of the setting, such as alterations to the opening times or fee levels.
- **Parents must telephone or text message daily before 9.00am if their child is absent for any reason.**

Signed on behalf of the management committee.....

Date.....