



Magdalene Preschool

Risk assessment Policy

Aims

Magdalene preschool aims to ensure our environment, activities, materials, equipment, trips, outings & consumption of food are safe for all children, staff, parents & visitors. The purpose of this policy is to ensure that any hazards associated with these are identified and removed or minimised to an acceptable level of risk.

Magdalene preschool appreciates that children need some level of risk in their play in order to ensure that children continue to develop, but these risks are assessed to ensure that any risks taken are appropriate to the age and stage of development of the children in our care.

It is the responsibility of the preschool manager under the Health & Safety act at work Act (1974) to ensure that risks to children, staff, parents & visitors are minimised or eliminated wherever possible. The preschool manager will meet the requirements of the Early Years Foundation stage.

It is the responsibility of the preschool manager to ensure that risk assessments are completed for all setting activities.

The manager will share all finding with all staff and volunteers. Staff & volunteers are required to read Risk assessment & policies on a yearly basis or whenever a change has been made to either Risk assessment or a policy.

Risk assessments carried out:

Main hall (Environment, activities, equipment, resources, slips, trips, etc)

Outdoor Area (Environment, activities, equipment, resources, slips, trips, etc)

Fire safety hazard (Fire evacuation policy, PATS test, plus sockets, radiators, smoke alarm etc)

Infectious disease and drug administration (Administering medicine, dealing with contagious disease)

Safeguarding (Mobile phones on site, front door, visitors to Magdalene centre, entry & exit to preschool)

Snack/Lunch time (choking, ratios, food hygiene)

Outings (Teddy bears picnic etc)

Covid-19 (How to deal with pandemic and problems arising)

Conducting daily risk assessment (of hall & garden to check for foreign objects etc)

All above risk assessments have individual Policies which can be found on our website

www.magdalenepreschool.com

How Risk assessments will be implemented

Risk assessments must be carried out on all existing activities/resources/environments and new activities that take place in the setting. It is identified that some activities with a low level of risk will not be assessed for risk on every occasion. All risk assessments are carried out yearly in September before term starts and are reviewed on a half termly basis or more frequently if needed.

Risk assessments are carried out in order to identify hazards that may turn into risks. Risk assessment commonly look at the activity that are planned. Identify hazard associated with the activity and formulate strategies to reduce the hazard to an acceptable level.

Hazards are identified as something that will cause harm to one or more people if controls are not put in place to minimise their impact.

Risks are identified as something that cause harm to one or more persons depending on what controls are put in place.

Risk assessment procedure:

When performing a risk assessment, the member of staff looks at the following elements:

Identifying risk or hazard (the hazards identified from the activities and the frequency of injury if no control measures are put in place)

Who is at risk (Children, staff, parents, visitors)

Evaluation of risk (can you get rid of the risk altogether? If not, how can you minimise the risk?)

Recording of findings (Prioritise and make a plan of action to reduce risk reduction)

Monitor/review (monitor & review your findings)

Managing and minimising risks: Legislations & regulations

Health & safety at work act (1974)

<https://www.hse.gov.uk/legislation/hswa.htm>

Reporting of injuries, diseases and dangerous occurrence regulations (2013) RIDDOR

www.hse.gov.uk/riddor/index.htm

Care of substance hazardous to health regulations (2002/04) COSHH

www.hse.gov.uk/pubns/indg136.pdf

Date.....

Sign.....

On behalf the management committee